

BOARD OF SELECTMEN MINUTES –April 28, 2014

SUNDERLAND TOWN OFFICES

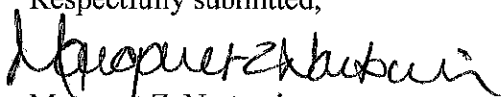
Present: Mr. Bergeron Mr. Fydenkevez, and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: FCAT (7pm)

- Call to order at 6:00 p.m.
- SEPT meeting held until 6:45pm.
- Selectmen's meeting resumed at 7:08pm.
- Energy Committee - Franklin Regional Energy Smart Homes ("FRESH") program-Energy Committee Chair Aaron Falbel gave an overview of programs, including MassSaves. Believes it's time to reach out through door-to-door. Description of Greenfield's program. FRESH is looking for pilot town. Ellie Kastanopolis, lead organizer is working on fundraising. Would like to work on it this summer and concentrate only on owner-occupied units (approx. 770). Seed money would pay for canvassers and literature. Discussion regarding getting the word out. Mr. Fydenkevez-need to get the word out about housing rehab. Mr. Falbel-would like Town to act as fiscal host; to bring requests back to Board.
- Smiarowski Farm Stand Common Victualler License - Charlie Smiarowski-Overview of business history and transition. Teddy Smiarowski-new owner. Motion to grant Common Victualler license by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Highway Superintendent can provide gate key to access fields.
- April 22, 2014 Minutes- Motion by Mr. Fydenkevez to accept the minutes for April 22, 2014, 2nd by Mr. Pierce. Vote 3-0.
- Water District Billing Administrative Fee Policy - Mr. Bergeron explained the interest in capturing costs of administrative work in fees from the Water District. Fred Laurenitis-District has paid \$3,460 since 1999; fee was based on 10% of Collector's salary; no change since. Mr. Bergeron-Need to identify administrative tasks over next year to capture true costs. Mr. Laurenitis- District annual meeting next Monday at PSC.
- Sewer System Administrative Fees-Mr. Bergeron-review of draft policy to capture administrative costs. Fee structure set up as % of billing. Motion by Mr. Fydenkevez to adopt policy, 2nd by Mr. Pierce. Vote 3-0.
- Sunderland Elementary School Playground - Traci Sackrey-Recommend removing 3 pieces of equipment (large slide, lower slide and dome). Equipment needs to be pulled out rather than cut at ground level. Discussion regarding purview of playground oversight; declaration and disposition of surplus equipment. Carlos Nieto-a broken slider will also be removed. Mr. Fydenkevez-recalls funding from PTO for current playground. Discussion regarding capital plan; procurement; timeline for safety improvements.
- Town Administrator Updates - Budget update from town meeting; trying to work on getting Green Communities energy reports to the state.
- Board of Selectmen Updates – Mr. Fydenkevez town meeting recap-no budget presentation was given, articles on Town side were sparse, potentially lost TIP project or delayed it due to lack of funding for engineering. Thought about town meeting over the weekend. Town has a lot of work to do. \$110,000 in new growth cannot cover budget growth. Mr. Pierce-people need to come forward to prepare for next year. Ms. Nartowicz to draft letter on reality of budget growth vs. tax levy growth and Free Cash. Discussion regarding administrative effort. Information needs to be put out to Town Departments, Frontier, other towns and legislators well before next budget cycle. Mr. Bergeron-overview of capital stabilization funding need. Mr. Fydenkevez beginning Thursday, May 1st at 7am, Deerfield Ambulance will begin responding to 3 towns 16 hours a day, 7 days a week. 2nd ambulance will respond from Sunderland if Deerfield ambulance is out, and Whately ambulance will cover.
- Cooperative Fire Working Group – Mr. Bergeron-items to develop draft charge; 1) identify common needs, 2) develop 3 tasks/areas for action, and 3) create framework. Suggested designees-Fire Chief plus 2 others. To discuss at next meeting.
- Mr. Bergeron-Please go vote this Saturday, May 3rd 9am-4pm.
- Executive session C.30A, § 21, ¶7 (ES minutes) read by Chair, Mr. Bergeron. Motion to enter by Mr. Pierce, 2nd by Mr. Fydenkevez. Roll Call Bergeron-yes, Pierce-yes, Fydenkevez-yes. Vote 3-0.
- Warrant and correspondence by signature.
- Motion to adjourn by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0. Meeting adjourned at 8:45pm.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator